

How to Access the Radiation-Controlled Area for Lab Tour

Contact Information

Radiation Reception

Radiation Reception Building
TEL: 3500 (ex.), 029-864-5496, E-mail: kek3500@ml.post.kek.jp
Business hours: 8:30-12:00 and 13:00-18:30 on weekdays

About Tour

The "tour" referred to here is the Lab tour, which does not involve any work. All other activities are radiation work.

The tour is limited to **30 minutes or less per facility**.

The tour **must be escorted by a KEK staff who is a radiation worker**.

The tour is allowed **only during the business hours of Radiation Reception Desk**. In the case of a tour outside of these hours, consult with the Regional Radiation-Safety Officer for the related radiation-controlled area in advance.

Procedure Flow

1. Paper preparation of Form No.3

Prepare **Form No. 3** for application for access to a radiation-controlled area. **Note the following "Precautions."**

2. Submission of Form No.3

When the permission of the Regional Radiation Safety Officer is

not required : Submit Form No.3 to **Radiation Reception Desk** for the related radiation-controlled area.

required : Submit Form No.3 to **Radiation Reception**.

3. Receiving dosimeters, etc.

Receive dosimeters, ID cards, etc., at the Radiation Reception Desk in the related radiation-controlled area.

4. Tour of the site

Tour under the escort of a guide.

Precautions

<The case that general safety permission is required>

Case: Tours to KEKB (except Fuji and Tsukuba), Electron-positron injector, BT, Dumping ring, PF-AR (except North, Northeast, and Northwest experimental buildings), ATF accelerator room, STF underground tunnel, BL-27, and PS facilities (except NML facilities)

Obtain the signature of the person who can permit the tour for general safety on the margin of Form No. 3 in advance. About the person who can permit the tour for general safety, contact Radiation Reception.

<The cases that permission is required from the Regional Radiation Safety Officer>

Case 1: The tour is **longer than 30 minutes** for special reasons.

Case 2: Tours to KEKB tunnel, PF-AR accelerator tunnel, Electron-positron injector (linac, slow positron), BT, Dumping ring, BL-27, PS facilities, and facilities related to Zone 7.

Radiation Reception obtains permission from the Regional Radiation-Safety Officer of the related radiation-controlled area. Submit Form No. 3 to Radiation Reception with enough time. It is advisable to consult with the Regional Radiation Safety Officer in advance. **Permission from the Regional Radiation Safety Officer cannot be obtained on holidays or at night.**