

Procedures for Suspension, Return, and Termination of Radiation Work

Contact Information

Radiation Control Office

Radiation Control Building, 1F

TEL: 5495 (ex.), 029-864-5495

E-mail: rad-office@ml.post.kek.jp

Business hours: 9:00-12:00 and 13:00-16:00 on weekdays

Difference between "Suspension" and "Termination"

Suspension: No radiation work while registered as a Radiation Worker during a period.

Termination: Quitting the registration as a Radiation Worker at KEK Tsukuba Campus.

Procedures for "Suspension" and "Return"

<Suspension of radiation work for one month or longer>

When a radiation worker suspends radiation work for one month or longer due to a business trip or other reasons, submit a "Notification of Suspension to Radiation Worker (**Form No.7-1**)" to **Radiation Control Office**.

<Returning from the suspension of radiation work>

When a radiation worker who has suspended radiation work returns to radiation work, submit the "Notification of Return to Radiation Worker (**Form No.7-2**)" to **Radiation Control Office**.

Radiation Control Office prepares personal dosimeters based on these notifications. Remember to follow the procedures for suspension and return.

Procedures for "Termination"

<No longer required to be a radiation worker>

No longer required to be a radiation worker for transfer or other reasons, submit "Notification of Termination of Radiation Work (**Form No.8**)" to **Radiation Control Office**.

We can issue your accumulated dose and training records. Please contact **Radiation Control Office** if you need this service. There is no Form.

<Tokai Campus worker terminates radiation work at the Tsukuba Campus>

Notify the Tokai campus office of the Applied Research Laboratory of the termination of radiation work at KEK Tsukuba. There is no Form.